

## Policy Type: Executive Limitations

### Communication and Counsel to the Board

EL-3

With respect to providing information and counsel to the Board, the Superintendent shall not fail to give the Board as much information as necessary to be informed.

Accordingly, the Superintendent may not:

1. Fail to submit monitoring data required by the Board in a timely, accurate, and understandable fashion, directly addressing provisions of the board policies being monitored;
2. Fail to advise the Board in a timely manner of relevant trends, facts, information, and legal proceedings, anticipated significant media coverage, and changes in assumptions upon which Board policy has been established
3. Fail to advise the Board of changes which reasonably could be expected to substantially affect the district's financial condition.
4. Fail to advise the Board if, in the Superintendent's opinion, the Board is not in compliance with its own policies on *Governance Process* and *Board-Superintendent Relations*;
5. Fail to provide a mechanism for official Board or committee communications;
6. Fail to work with the Board as a whole except when:
  - a. Fulfilling individual requests for information as long as such requests do not require a material amount of staff time or resources or are not disruptive;
  - b. Working with officers or committees duly charged by the Board;
  - c. Communicating with the Chair.
7. Fail to report in a timely manner any actual or anticipated noncompliance with any Board *Ends* or *Executive Limitations* policy;
8. Fail to advise and include the Board in a timely manner of any anticipated formal mass communication with the public, such as the publishing of newsletters, district newspapers, news releases, community letters, parent surveys, etc.
9. Allow commercial entities to advertise or imply the endorsement of any product without Board approval.
10. Failing to inform board members of opportunities for attendance at and/or participation in community events where the district is invited to be represented, or to redirect invitations to the board when the events will involve elected officials.
11. Fail to report to the Board and provide sufficient advance notice to the public on significant changes to programs and courses of study.
12. Present all proposed policy or change to policy to the board for review and approval, before implementation.

**Adopted:** June 8, 2022  
**Monitoring Method:** Internal Report  
**Monitoring Frequency:** Annually in April